

MS 15

SECRET

57-3259

CONFIDENTIAL

4 October 1957

MEMORANDUM FOR: Deputy Director (Support)

VIA: Management Staff

SUBJECT: Reduction of Commercial Staff T/O

REFERENCE: DD/S Memo to C/CM dtd 9 Aug. 1957 (DD/S 57-2900)

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 2.

2. In accordance with referenced memorandum which reduced Commercial Staff's ceiling for FY 1958 and 1959 to 20, and with your desire that each DD/S component reduce its T/O to ceiling, it is requested that the following action be taken:

Authorized T/O (As of 30 June 1957)	24
Delete Vacant Position X-11	- 1
Delete Vacant Position KP-5007	- 1
Double slot present incumbent of X-3.01 [] into X-3.	
Delete Position X-3.01	- 1
Resulting T/O	21

25X1A

3. It is expected that the remaining one position over ceiling can be absorbed and deleted by anticipated early attrition and that further double slotting will be unnecessary.

25X1A

[]
Chief, Commercial Staff

RECOMMENDED:

APPROVED:

The recommendation in paragraph 2 is Approved.

(signed) H. Gates Lloyd

L. E. WHITE
Deputy Director (Support)

OCT 17 1957

Date

[]
Chief, Management Staff

14 OCT 1957

Date

25X1A

CM:RCH:rb
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